



## OMNi Telix Personalize Departments for Unified View

OMNi allows a great deal of personalization options and these are very handy to customize how Omni will look and work for you specifically. This new option allows to select default departments for Inbox and Search to have a unified view that better suit your everyday needs.

Your company has configured your access rights to messages and departments in advance. You likely have visibility into multiple departments, including those directly related to your role (such as your own team or department) and others that are occasionally relevant.

To select the default departments for your Mailbox and Search tabs go to

Tools | Search | Departments

and pick from the list those that are directly related to your role or responsibilities.

Personalizing your unified view with selected departments is a great time saver and may significantly reduce message load.

Please note that you may still access messages not included in you selected departments. Creating a saved selection with those occasionally relevant departments will allow you to review such messages whenever you wish. Search Tab will also allow you to specifically include such or all departments in your search.

*LgMAR is a software company founded by a team of dedicated experts in computer science and maritime business, to develop highly specialized software in the area of telecommunications. LgMAR is recognized as a leading company in communications software with several hundreds of installations and thousands of satisfied users. Clients are based mainly in Greece, but also in a number of other world regions (Europe, North and South America, Far East, Middle East) mostly in the Shipping related section (Ship Owners, Ship Managers, Ship Brokers, Ship Agents, Operators, Banks, Insurance Brokers, Manning Agents, Transport Companies, etc.)*

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