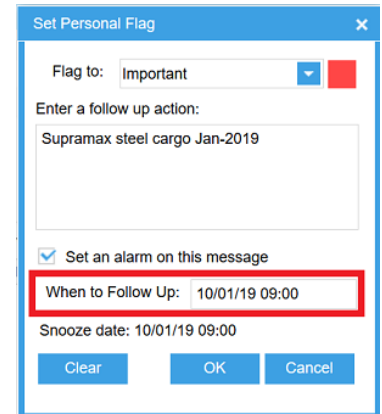


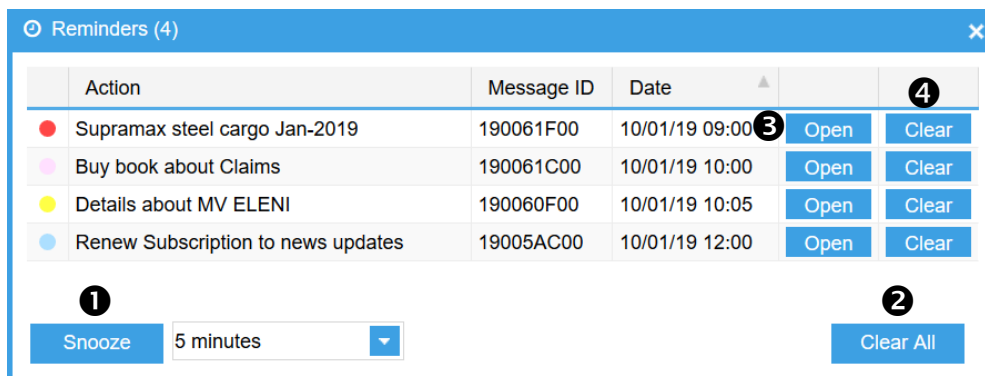
## OMNi Telix Reminders for Personal Flags

Adding a personal flag to a message, is a handy feature that allows users to mark messages for follow up and to-do actions. You may mark any message by selecting the flag icon or pressing shortcut keys **mf** (**M**essage **F**lag).

Set a reminder for a pop-up alert at the selected date/time by clicking on “When to follow up”.



Reminders will pop-up on time; you may manage multiple reminders from here:



Action	Message ID	Date		
● Supramax steel cargo Jan-2019	190061F00	10/01/19 09:00	Open	Clear
● Buy book about Claims	190061C00	10/01/19 10:00	Open	Clear
● Details about MV ELENI	190060F00	10/01/19 10:05	Open	Clear
● Renew Subscription to news updates	19005AC00	10/01/19 12:00	Open	Clear

Select **1 Snooze** to get reminded for all the above at a later time

Select **2 Clear All** to never get reminded for any of the above

Double click on a reminder or select **Open 3** to go to the specific message

You may **4 Clear** to never get reminded for the specific action

Press the **Esc** key to get rid of the reminder window; this will pop-up at a later time

*LgMAR is a software company founded by a team of dedicated experts in computer science and maritime business, to develop highly specialized software in the area of telecommunications. LgMAR is recognized as a leading company in communications software with several hundreds of installations and thousands of satisfied users. Clients are based mainly in Greece, but also in a number of other world regions (Europe, North and South America, Far East, Middle East) mostly in the Shipping related section (Ship Owners, Ship Managers, Ship Brokers, Ship Agents, Operators, Banks, Insurance Brokers, Manning Agents, Transport Companies, etc.)*

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