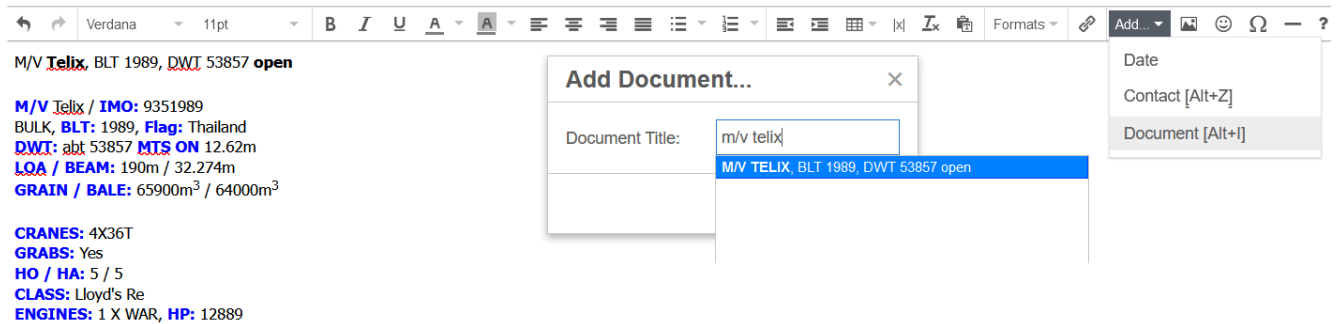


## OMNi TELiX

### Insert an Omni document in your message

While editing an email message you may easily insert in-place any Omni document. Typing Alt-I will prompt for the Title, type at least one word from the title and select from the list.



Telix users proposed this useful time-saver to be used for Vessel descriptions, alternative signatures, optional headers, forms and in general for email templates and reusable text/photos.

Omni Telix includes many ways to assist in the quick creation of a new email:

- **Autocomplete** for frequently used text (i.e. using @text)
- Inserting or forwarding an existing **Omni document**
- Add **contact details** from your address book (i.e. using Alt-Z while editing)
- **Edit** an outgoing message to start with similar contents (i.e. F4)
- Edit/send an existing **draft** (i.e. when someone else prepared a message to be reviewed and send)
- **Copy/Paste** parts of any in-out message/document/Office file in your new message

*Omni is the web interface for Telix, the leading maritime message management system that introduced electronic messaging to the shipping industry in 1989. Omni enables maritime users to collaborate efficiently with a sleek, fast and easy to use interface for email, fax, telex, sms, drag and drop company and personal filing, extensive classification, remote access, and a plethora of company and personal tools to handle your messaging and communications.*

*LgMAR is a software company founded by a team of dedicated experts in computer science and maritime business, to develop highly specialized software in the area of telecommunications. LgMAR is recognized as a leading company in communications software with several hundreds of installations and thousands of satisfied users. Clients are based mainly in Greece, but also in a number of other world regions (Europe, North and South America, Far East, Middle East) mostly in the Shipping related section (Ship Owners, Ship Managers, Ship Brokers, Ship Agents, Operators, Banks, Insurance Brokers, Manning Agents, Transport Companies, etc.)*

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